

Prep Work for Leadership Challenge

CLG Protocol Prep Work

Noyce Math Teacher Leader Fellows

Directions: Make a copy of this template and link it to your PoP. Complete it in preparation for presenting your Leadership Challenge at the CLG meeting. Please share this information by allowing your CLG members access to the file at least 4 days in advance of your CLG meeting. Your CLG team will review this prior to your meeting.

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Name:

Date of leadership instance being shared:

Date of presenting to CLG:

Big Picture

Use the space below to remind the group of the leadership role you are in this year, including details that will help the group understand what this role entails in your particular situation.

For example, what are the goals and/or expectations for your role, how often you meet with your colleague(s)/student teacher, any specific background about them that will be helpful to your CLG (e.g., number of people, their positions, previously worked with them, etc.) and, if this is a second presentation, actions/changes you have made so far.

>>> add your response here>>>

Context for this Leadership Challenge

Explain the current challenge you face in a way that positions your CLG to provide insights/feedback/help that is meaningful to your situation. Consider including the following:

- descriptions of key players, and/or key situations.
- a clear explanation of the problem or question that you would like others to address.
- any artifacts that will help the CLG better understand the context around your dilemma.

Example artifacts: written reflection on a critical incident, write up of a conversation or exchange, powerpoint slides, student work being reviewed by a data team, a protocol being used by a team, etc. Explain to others what artifact you're sharing, why you're sharing it, and how it relates to the challenge. (You can link here and list them further down).

Possible sentence starters for this part:

In order to understand my leadership challenge, I brought _____ to share.

I selected _____ (artifact) because _____.

>>> add your response here>>>

My Leadership Challenge

State, or restate if already above, the problem or question that you would like others to address. Possible sentence starters for this portion:

To help you understand my leadership challenge, it helps to know _____(situation) with _____ purpose.

It may also help to know _____.

The leadership challenge I am faced with is _____.

The question I would like help with is _____.

>>> add your response here>>>

Links to artifacts to share, if not embedded above

Add below, or link above, any materials (documents, notes,, etc.) that you mentioned in your description of this challenge or additional materials that will be helpful to your CLG group. Add a brief explanation for each.

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Reflection

<<reflect/record within 2 days after you present>>>

1. What did you take away from the CLG session? (think both about take aways that were specific to your question, as well as those that transcend beyond this one instance)
2. What concrete ideas might you try as you move forward? What questions remain?